

RESORT VILLAGE OF KIVIMAA – MOONLIGHT BAY

Regular Council Meeting Minutes

Date: July 21, 2025

Time: 9:00 a.m.

Location: Resort Village Office, 67 Lakeshore Drive

1. Call to Order

The meeting was called to order at 9:50 a.m. by Mayor Steve Nasby.

2. Attendance

Present:

- Mayor Steve Nasby
- Councilor Keane Johnson
- Councilor Terry Anderson
- Councilor Archie MacLeod
- Administrator Amanda Bischler
- Clerk Dot Andrews

3. Minutes Approval

Adoption of Previous Minutes – Motion #: 133/25

Moved by Councilor Macleod, seconded by Councilor Anderson,
THAT the minutes of the June 16, 2025, Regular Meeting be approved as presented.
Carried.

4. Arising from the Minutes

No business arising from the previous meeting minutes.

5. Correspondence Review

- Email—SK Energy—Municipal Payment of \$246.72 to be deposited July 31
- SAMA Certificate of Confirmation received
- Emails Ratepayer DJ—3 emails concerning state of drainage ditch cover and length of time to get it fixed
- Letter—Ministry of Government Relations regarding ratepayer Assessment Letters
- Flaman catalogue—Fire Suppression skids
- Flyer—Mountain Warehouse
- Financial Statements—North Saskatchewan River Municipal Health Holdings
- Magazine—Agriview
- Catalogue—4imprint—promotional items
- Ratepayer RM—wants speed bumps and dust control and Ratepayer TV wants dust control

6. Arising from Correspondence

Response to Ratepayer DJ – Motion #: 134/25

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT staff respond to Ratepayer DJ's concerns regarding the state of the drainage ditch cover with the information that the Village foreman has surveyed the site to see what needs to be done, but it will be a work in progress and not a quick fix.
Carried.

7. Acceptance of Correspondence

Acceptance of Presented Correspondence – Motion #: 135/25

Moved by Councilor Johnson, seconded by Councilor Anderson
THAT the correspondence be accepted as presented.
Carried.

8. Approval of Expense Accounts (Mayor Nasby and Councilor Anderson have left the room)

Approval of Travel and Material Expenses – Motion #: 136/25

Moved by Councilor Johnson, seconded by Councilor Macleod
THAT the following expense accounts be approved:
- Steve Nasby: 228 km travel - \$64.16
- Dot Andrews: 692 km travel – \$498.24
- Terry Anderson: Weed Trimmer and Line \$216.68
Carried.

9. Payment of Accounts (Mayor Nasby and Councilor Anderson have returned to the room)

Approval of July Accounts Payable – Motion #: 137/25

Moved by Councilor Johnson, seconded by Councilor Anderson,
THAT the payment of accounts totaling \$128,480.92, including Cheques #9057 – #9100 and online payments #06-003 – #07-004, be approved.
Carried.

10. Statement of Receipts and Disbursements

Approval of June 2025 Financials – Motion #: 138/25

Moved by Councilor Johnson, seconded by Councilor Anderson
THAT the Statement of Receipts and Disbursements for June 2025 be approved as presented.
Carried.

11. Delegations

No delegations were present.

12. Reports

Acceptance of Health Holdings Report – Motion #: 139/25 (appended to these minutes)

Moved by Councilor Macleod, seconded by Councilor Anderson,
THAT Council accept the North Saskatchewan River Municipal Health Holdings June report with thanks.
Carried.

13. Bylaws

Policy 25-02 Managing Reserve Funds – Motion 140/25

Moved by Councilor Anderson, seconded by Councilor Johnson
THAT the Village adopt a policy regarding the use and management of Reserve Funds.
Carried.

14. Old Business

15. New Business

Fire Services Statements, Fire Services Obligation Check List – Motion #: 141/25

Moved by Councilor MacLeod, seconded by Councilor Johnson,
THAT the Village adopt the Fire Services Statements that are to be posted on the Village website and review and adopt the Fire Services Obligation Checklist as recommended by SPSA.

Carried.

Tree Removal – Motion #: 142/25

Moved by Councilor MacLeod, seconded by Council Johnson,
THAT the Village contact Mitchell Brothers to assess and remove a dead tree on Lakeshore Drive.

Carried.

16. Building Permits

Building Permit – Motion 143/25

Moved by Councilor Anderson, seconded by Council Macleod
THAT the Village approve the following building permit:

- Lot 24, Blk 6, Pln 01B10824—deck extension

Carried

17. Other Business

Next Regular Meeting:

The next regular meeting will be held on August 18, 2025, at 9:00 p.m. at the Village office.

18. Adjournment

Meeting Adjournment – Motion #: 144/25

Moved by Councilor MacLeod,

THAT the Regular Meeting of the Resort Village of Kivimaa-Moonlight Bay be adjourned at 10:40 a.m.

Carried.



Amanda Bischler, Administrator



Steve Nasby, Mayor