

## THE RESORT VILLAGE OF KIVIMAA-MOONLIGHT BAY

### Budget Meeting Minutes

Date: May 3, 2025

Time: 10:00 a.m. – 11:40 a.m.

Location: Resort Village of Kivimaa-Moonlight Bay Office 67 Lakeshore Drive.

#### 1. Call to Order

The meeting was called to order at 10:00 a.m. by Mayor Steve Nasby.

#### 1.1 Attendance

Present:

- Mayor Steve Nasby
- Councilor Keane Johnson
- Councilor Terry Anderson
- Councilor Archie MacLeod
- Administrator Amanda Bischler
- Clerk Dot Andrews

#### 2. Declaration of Conflict of Interest

No conflicts of interest were declared by any members of Council.

#### 3. Presentation and Review of Proposed Budget

The council conducted a detailed review of the proposed 2025 budget, examining each line item to ensure alignment with the Resort Village's operational needs, capital priorities, and long-term financial sustainability.

#### 4. Resolutions and Motions

##### **Maintenance Foreman Wage Adjustment – Motion #: 89/25**

Moved by Councilor Terry Anderson, seconded by Councilor Keane Johnson, THAT the Resort Village of Kivimaa-Moonlight Bay approve an increase to the Maintenance Foreman's wage, setting the hourly rate at \$30.00, effective May 1, 2025.  
Carried.

##### **RV Fee Implementation – Motion #: 90/25**

Moved by Councilor Terry Anderson, seconded by Councilor Keane Johnson, THAT the Resort Village of Kivimaa-Moonlight Bay implement an annual fee structure for vacant lots with recreational vehicles, to contribute toward infrastructure use and amenity maintenance.  
Carried.

##### **Drafting of Trailer Licensing Bylaw – Motion #: 91/25**

Moved by Councilor Archie MacLeod, seconded by Councilor Terry Anderson, THAT administration be directed to draft a Trailer Licensing Bylaw to regulate the placement, use, and permitting of trailers and recreational vehicles within the Resort Village of Kivimaa-Moonlight Bay, including provisions for licensing, annual fees, enforcement, and penalties for non-compliance.  
Carried.

SW  
A.B

### **5-Year Capital Plan Review – Motion #: 92/25**

Moved by Councilor Terry Anderson, seconded by Councilor Keane Johnson,  
THAT Council reviewed the 5-Year Capital Plan and directed administration to obtain quotes and develop forecasts for:

1. Tractor repair or replacement (no grader replacement).
2. Replacement of plastic and pipe culverts.
3. Regular road maintenance (no major replacements/extensions).
4. Removal of brush at the Kivimaa entrance to improve traffic flow.

Carried.

### **2025 Education Property Mill Rates – Motion #: 93/25**

Moved by Councilor Terry Anderson, seconded by Councilor Archie Macleod  
That the Village declare the Education Property Mill Rates to be levied for the 2023 taxation year are as follows:

Agricultural Property	1.07 Mills
Residential Property	4.27 Mills
Commercial/Industrial Property	6.37 Mills
Resource Property	7.49 Mills

Carried.

### **2025 Base Tax and Mill Rate – Motion #: 94/25**

Moved by Councilor Archie MacLeod, seconded by Councilor Keane Johnson,  
THAT the Resort Village of Kivimaa-Moonlight Bay set the 2025 Base Tax at \$505.00 per property and retain a Mill Rate of 3.0. This includes a \$5.00 per property contribution toward Turtle Lake Watershed monitoring.

Carried.

## **6. Bylaws**

### **Bylaw 5/25 – First Reading – Motion #: 95/25**

Moved by Councilor Keane Johnson, seconded by Councilor Terry Anderson,  
THAT Bylaw No. 5/25 A Bylaw to Provide for a Base Tax be read a first time.  
Carried.

### **Bylaw 5/25 – Second Reading – Motion #: 96/25**

Moved by Councilor Archie MacLeod, seconded by Councilor Terry Anderson,  
THAT Bylaw No. 5/25 A Bylaw to Provide for a Base Tax be read a second time.  
Carried.

### **Bylaw 5/25 – Unanimous Consent for Third Reading – Motion #: 97/25**

Moved by Councilor Keane Johnson, seconded by Councilor Archie MacLeod,  
THAT Bylaw No. 5/25 A Bylaw to Provide for a Base Tax be given all three readings at this meeting.  
Carried Unanimously.

### **Bylaw 5/25 – Third Reading and Adoption – Motion #: 98/25**

Moved by Councilor Terry Anderson, seconded by Councilor Keane Johnson,  
THAT Bylaw No. 5/25 A Bylaw to Provide for a Base Tax be read a third time and adopted.  
Carried.

SN  
A.B


## 8. Adjournment

### Meeting Adjournment – Motion #: 99/25


Moved by Councilor Archie MacLeod, seconded by Councilor Keane Johnson,  
THAT the Budget Meeting of the Resort Village of Kivimaa-Moonlight Bay be adjourned at  
11:40 a.m.

Carried.

Administrator's Signature:

  
Amanda Bischler, Administrator

Mayor's Signature:

  
Steve Nasby, Mayor