

# RESORT VILLAGE OF KIVIMAA – MOONLIGHT BAY

## Regular Council Meeting Minutes

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Date: November 17, 2025      Time: 9:00 a.m.

Location: Resort Village Office, 67 Lakeshore Drive

### 1. Call to Order

The meeting was called to order at 8:55 a.m. by Mayor Steve Nasby.

### 2. Attendance

Present:

- Mayor Steve Nasby
- Councilor Keane Johnson
- Councilor Terry Anderson
- Councilor Archie MacLeod
- Clerk Dot Andrews

### 3. Minutes Approval

#### Adoption of Previous Minutes – Motion #: 196/25

Moved by Councilor Anderson, seconded by Councilor Johnson,  
THAT the minutes of the October 20, 2025 Regular Meeting be approved as presented.  
Carried.

### 4. Arising from the Minutes

No business arising from the previous meeting minutes.

### 5. Correspondence Review

- Magazine—Canadian Firefighter
- Magazine—Think Big—SK Heavy Construction Association
- Magazine—Municipal Voice
- Email—Ratepayer WK—Mayor's Mileage—Responded to by Staff
- Email—Ratepayer WK—Delay in Posting Minutes—Responded to by Staff
- Email—Ratepayer WK—Mailing Water Sample rather than delivering to lab—Responded to by Staff

### 6. Arising from Correspondence

### 7. Acceptance of Correspondence

#### Acceptance of Presented Correspondence – Motion #: 197/25

Moved by Councilor Johnson, seconded by Councilor Macleod  
THAT the correspondence be accepted as presented.  
Carried.

### 8. Approval of Expense Accounts (Mayor Nasby has left the room)

#### Approval of Travel and Material Expenses – Motion #: 198/25

Moved by Councilor Anderson, seconded by Councilor Macleod  
THAT the following expense accounts be approved:  
- Dot Andrews: 126 km travel – \$90.72; Canada Post \$1.50  
- Steve Nasby: 300 km travel--\$216.00; Glaslyn Gas Plus \$107.98; Discovery Co-op \$26.62;  
Osker's Surplus \$144.05  
Carried.

## **9. Payment of Accounts (Mayor Nasby has returned to the meeting)**

### **Approval of Accounts Payable – Motion #: 199/25**

Moved by Councilor Anderson, seconded by Councilor Macleod,  
THAT the payment of accounts totaling \$50,0483.63, including Cheques #9201 – #9227 and online payments #10-748 – #11-016 be approved.  
Carried.

## **10. Statement of Receipts and Disbursements**

### **Approval of October 2025 Statement of Cash Receipts and Payments – Motion # 200/25:**

Moved by Councilor Anderson, seconded by Councilor Johnson  
THAT the Statement of Receipts and Disbursements for October 2025 be approved as presented.  
Carried.

## **11. Delegations**

Corporal Trevor Reimer—RCMP St Walburg Detachment

At Council's request, Corporal Trevor Reimer attended the meeting to provide an update on local policing. Corporal Reimer states that detachment serving the Village is at 50% strength and that this is an improvement. The numbers are expected to stay stable or even improve over the next year. Corporal Reimer detailed problems with apprehending criminals—the area covered by the local members is quite large, a stringent burden of proof and conviction before being able to lay charges, and an unwillingness by the public to get involved. Crimes against people take precedence over property crimes. His suggestions were to observe and document unusual activity, and to provide information to members upon request and be willing to make a statement and appear as a witness.

## **12. Reports**

### **Acceptance of Health Holdings Report – Motion 201/25 (appended to these minutes)**

Moved by Councilor Johnson, seconded by Councilor Macleod  
THAT Council accept the North Saskatchewan River Municipal Health Holdings October report with thanks.  
Carried.

## **13. Bylaws**

### **Public Meeting**

No one in attendance, no emails or letters. Public Meeting is closed.

### **Bylaw 08/25—A Bylaw to Amend Bylaw 4/16 Council Procedures Bylaw**

#### **Bylaw 08/25 1<sup>st</sup> Reading – Motion 202/25**

Moved by Councilor Macleod, seconded by Councilor Johnson  
THAT Bylaw 08/25 A Bylaw to Amend Bylaw 4/16 Council Procedures Bylaw be introduced and read for the 1<sup>st</sup> time.  
Carried.

#### **Bylaw 08/25 2nd Reading – Motion 203/25**

Moved by Councilor Anderson, seconded by Councilor Johnson  
THAT Bylaw 08/25 A Bylaw to Amend Bylaw 4/16 Council Procedures Bylaw be read for the 2nd time.  
Carried.

#### **Bylaw 08/25 to be Given a 3<sup>rd</sup> Reading – Motion 204/25**

Moved by Councilor Johnson, seconded by Councilor Anderson  
THAT Bylaw 08/25 A Bylaw to Amend Bylaw 4/16 Council Procedures Bylaw be given three readings at this meeting.  
Carried.

#### **Bylaw 08/25 3rd Reading – Motion 205/25**

Moved by Councilor Macleod, seconded by Councilor Anderson  
THAT Bylaw 08/25 A Bylaw to Amend Bylaw 4/16 Council Procedures Bylaw be read for the 3rd time and adopted.  
Carried.

### **14. Old Business**

### **15. New Business**

#### **Municipal Revenue Sharing Grant Eligibility Requirements – Motion 206/25**

Moved by Councilor Johnson, seconded by Councilor Anderson  
THAT the Council of the Resort Village of Kivimaa – Moonlight Bay confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw (Bylaw 4/16)
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required.

THAT we authorize the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive the Municipal Sharing Grant.

Carried.

#### **Two Ratepayers who do not have Valid Building Permits – Motion 207/25**

Moved by Councilor Anderson, seconded by Councilor Macleod  
THAT staff send letters to Ratepayers DD and CM instructing them to file building permits with the Village, or removed the offending structure.  
Carried.

#### **Tree Removal – Motion 208/25**

Moved by Councilor Anderson, seconded by Councilor Macleod  
THAT Ratepayer PB be allowed to remove trees on Village property to facilitate the removal of the cabin on that property.  
Carried.



#### **Purchase of Bank Rec and E-Notices Modules – Motion 209/25**

Moved by Councilor Anderson, seconded by Councilor Johnson  
THAT the Village purchase the bank reconciliation and e-Notice modules from Munisoft in the amount of \$1011.75.  
Carried.

#### **Annual Christmas Sleigh Rides – Motion 210/25**

Moved by Councilor Johnson, seconded by Councilor Macleod  
THAT the Village have horse-drawn sleigh rides for the residents provided by Do It Again Ranch on December 27<sup>th</sup> from 11:00 a.m. to 3:00 p.m. Santa Claus will be there, and hot chocolate will be served. This event is weather dependent.  
Carried.

#### **Outdated Tanks – Motion 211/25**

Moved by Councilor Anderson, seconded by Councilor Johnson  
THAT staff investigate options available for dealing with outdated commercial fuel tanks in village.  
Carried.

#### **Christmas – Motion 212/25**

Moved by Councilor Macleod, seconded by Councilor Johnson  
THAT staff and councilors be recognized at Christmas with a \$100 gift certificate. A gift certificate in the amount of \$100 will be presented to Bob Yohnke with thanks for his work on the water study.  
Carried

### **16. Building Permits**

#### **Building Permits – Motion 213/25**

Moved by Councilor Anderson, seconded by Councilor Macleod  
THAT the following building permits be approved:

- Lot 2 Block 4 Plan 82B13541 Cabin removal
- Lot 2 Block 4 Plan 82B13541 Fence

Carried

### **17. Other Business**

Next Regular Meeting:  
The next regular meeting will be held on December 15, 2025, at 12:00 noon at the Village office (note the time change).

### **18. Adjournment**

#### **Meeting Adjournment – Motion #: 214/25**

Moved by Councilor MacLeod,  
THAT the Regular Meeting of the Resort Village of Kivimaa-Moonlight Bay be adjourned at 10:40 a.m.  
Carried.

**Original Signed by**

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Amanda Bischler, Administrator

**Original Signed by**

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Steve Nasby, Mayor