RESORT VILLAGE OF KIVIMAA - MOONLIGHT BAY

Regular Council Meeting Minutes

Date: October 19, 2026. Time: 10:00 a.m.

Location: Resort Village Office, 67 Lakeshore Drive

1. Call to Order

The meeting was called to order at 10:03 a.m.

2. Attendance

Present:

Mayor Steve Nasby, Councilor Archie Macleod, Councilor Terry Anderson, Councilor Keane Johnson, Administrator Amanda Bischler, Assistant Administrator Dot Andrews

Residents attending as observers:

Frances Washbrook, George Bonnet, Pam Beamish

3. Minutes Approval

Adoption of Previous Minutes - Motion #: 182/26

Moved by Councilor Terry Anderson, seconded by Councilor Archie Macleod,

THAT the minutes of the September 21, 2026 Regular Council Meeting be approved as presented.

Carried.

4. Arising from Minutes

5. Correspondence Review

- **Minister of Environment - Thunderchild Store Property**
  The Ministry has requested the additional ATR environmental assessment and is working with Thunderchild, Government Relations and Indigenous Services Canada on the fuel tanks. Government Relations remains the primary ATR contact.
- **Hon. Kim Gartner, Minister of Highways - Thunderchild Store Follow Up**
  October 14, 2026 email from Minister Gartner's constituency office asks whether the Village received the requested property information and whether the issue has been resolved. Administration continues to pursue the outstanding information and follow up on the Thunderchild property concerns.
- **Building Inspector / Building and Technical Standards - Beach Washroom**
  The building inspector forwarded Ratepayer F.W.'s questions, which he considered matters for the Village. Administration contacted Building and Technical Standards and was advised that it had received 50 questions from F.W. about the washroom.
- **Beach Washroom - Inspection Follow Up**
  The building inspector advised Administration that inspection is not required for the washroom as an accessory building under 300 square feet. Administration will likely arrange inspections to document compliance and address questions; Building and Technical Standards advised that the decision rests at the municipal level.
- **R.D. - Campers on Vacant Lots**
  Request for clarification on campers on vacant lots and whether there is a deadline to build. Council to review the applicable bylaw provisions and the response.
- **Water Security Agency - Stormwater Management**
  H.D. advised that WSA permits are not required for stormwater collection systems or site levelling and landscaping within urban areas or rural residential subdivisions. WSA declined Administration's offer of a site visit following complaints by a Ratepayer, advising that it had no concerns with the Village's current stormwater management.
- **Municipal Audit Guidelines and Council Responsibilities**
  The Municipal Audit Guidelines and Council Responsibilities were reviewed with Council. Administration advised Council that the Resort Village follows all applicable guidelines.

- **Ratepayer C.W. - Theft Concerns and Streetlight Request**

  C.W. reported theft concerns and requested a streetlight at the corner of Kivimaa Drive and Mattila Trail. Council directed that the request be considered during the next budget review.
- **Canada Summer Jobs - Grant Payment**

  Canada Summer Jobs grant payment of $2,150.00 received.
- **Agriview Magazine**

  Magazine received for Council information.
- **UMAAS - Volume 37 and 2027 Salary Guidelines**

  Email received with the UMAAS Volume 37 issue and the new 2027 Salary Guidelines for Council review.
- **SUMA - Asset Management Prairie Support Program Webinar**

  Webinar "Level up your Asset Management with the AM Prairie Support Program" on Thursday, October 22, 2026, at 10:00 a.m. Topics include free support for eligible communities, CRIS options reports and Climate Insight resources. Sponsored by SUMAssure; free for SUMA members. Council to consider participation.
- **VFIS Magazine - Heart Health on the Front Lines**

  VFIS magazine received, featuring "Heart Health on the Front Lines," for Council information.
- **SUMA - Treaty Learning Zoom Workshop**

  Workshop tailored to SUMA members on November 16 and 17, 2026, with sessions from 9:00 a.m. to noon and 1:00 to 4:00 p.m. each day. Council to consider participation and any required registration.
- **Canadian Paving Services**

  Letter received for Council review.
- **Blue Imp - Playground Equipment**

  Pamphlet received for Council information.
- **Ratepayer P.B. - Subcommittee Expression of Interest**

  Email requesting consideration as a representative on the subcommittee of the Turtle Lake Planning and Development Advisory Committee. To be considered with Ratepayer F.W.'s expression of interest under Old Business.
- **Ministry of Government Relations - Municipalities Today Newsletter / Bill 43**

  October Municipalities Today newsletter and Information Bulletin on Bill 43: The Municipalities Modernization and Red Tape Reduction Act. Updates include municipal document access and publication requirements, council accountability, harassment of municipal employees, and bylaw enforcement. Council information; review implementation dates and any future policy requirements.
- **Public Health phone call - Complaint Regarding Water Supply to Public Beach Washroom**

  Administration received a telephone call from Public Health regarding a resident complaint containing 11 questions about the water supply to the new public beach washroom. Administration answered several questions during the telephone conversation and specifically requested that the remaining questions be submitted by email. Administration explained to Public Health that the Resort Village has been experiencing frequent complaints and inquiries concerning a variety of unrelated municipal matters, believed to originate from the same resident. Administration acknowledged that residents have the right to ask questions and submit complaints. However, concerns have arisen regarding the ongoing frequency, volume and range of inquiries directed toward the municipality. Administration requested written correspondence to maintain an accurate record of the questions, responses and administrative time involved, and to document any recurring pattern of conduct over time. Administration will continue responding appropriately to legitimate inquiries while maintaining records for Council and, if necessary, legal review.
- **Advisory Services - Lunch with Advisory Services**: Bylaw Registry, October 21, 2026, 12:10 p.m. to 12:50 p.m.
- **SaskPower - Leaning Power Poles and Streetlight by Kivimaa Boat Launch**
- Reports of leaning power poles and a leaning streetlight near the Kivimaa boat launch have been submitted to SaskPower. SaskPower tracking number: #4778029.

6. Arising from Correspondence

Response to R.D. - Campers on Vacant Lots - Motion #: 183/26

Moved by Councilor Keane Johnson, seconded by Councilor Archie Macleod,

THAT Administration be directed to prepare and send a written response to R.D. clarifying the applicable municipal bylaw requirements concerning campers on vacant lots and any building time requirements.

Carried.

Streetlight Request - Next Budget Consideration - Motion #: 184/26

Moved by Councilor Keane Johnson, seconded by Councilor Archie Macleod,

THAT the request for a streetlight at the corner of Kivimaa Drive and Mattila Trail be considered during the next budget review.

Carried.

Asset Management Prairie Support Program Webinar - Motion #: 185/26

Moved by Councilor Keane Johnson, seconded by Councilor Terry Anderson,

THAT Council authorize participation in the Asset Management Prairie Support Program webinar, including information relevant to the CRIS cohort.

Carried.

SUMA Treaty Learning Workshop - Motion #: 186/26

Moved by Councilor Terry Anderson, seconded by Councilor Archie Macleod,

THAT Council authorize participation in the SUMA Treaty Learning Workshop scheduled for November 16 and 17, 2026.

Carried.

Emerging Trends Training - Motion #: 187/26

Moved by Councilor Terry Anderson, seconded by Councilor Keane Johnson,

THAT Council authorize attendance at the Emerging Trends training session by Zoom.

Carried.

Lunch with Advisory Services - Bylaw Registry - Motion #: 188/26

Moved by Councilor Terry Anderson, seconded by Councilor Keane Johnson,

THAT Council authorize participation in the October 21, 2026 Lunch with Advisory Services session concerning the Bylaw Registry.

Carried.

Beach Washroom - Full Building Inspection

Administration advised Council that, in light of the resident complaint and approximately 50 questions submitted regarding the new public beach washroom, a full inspection by a qualified building inspector would be arranged to document the facility's compliance. Although an inspection had previously been considered unnecessary for the accessory building, Council agreed that proceeding with the inspection and its cost was an appropriate administrative response. No formal resolution was made on this matter.

7. Acceptance of Correspondence

Acceptance of Presented Correspondence - Motion #: 189/26

Moved by: Councilor Keane Johnson, seconded by Councilor Archie Macleod,

THAT the correspondence be accepted as presented.

Carried.

8. Approval of Expense Accounts (Mayor Nasby left the room)

The following mileage expense claims were presented:

- Amanda Bischler - 230 km at $0.72/km - $165.60
- Dot Andrews - 172 km at $0.72/km - $123.84

- Mayor Steve Nasby - 400 km at $0.72/km - $288.00

Approval of Mileage Expense Accounts - Motion #: 190/26

Moved by: Councilor Terry Anderson, seconded by Councilor Keane Johnson,

THAT the mileage expense claims listed above be approved as presented.

Carried.

9. Payment of Accounts (Mayor Nasby returned to the meeting)

Approval of Accounts Payable - Motion #: 191/26

Moved by: Councilor Keane Johnson, seconded by Councilor Archie Macleod,

THAT payment of accounts totaling $219,348.75, including Cheques #9535 to #9564 totaling $24,575.67 and online payments #09-018 to #10-754 totaling $194,773.08, be approved.

Carried.

10. Statement of Receipts and Disbursements

September 2026 Statement of Receipts and Disbursements was presented for Council consideration. SaskEnergy September payment of $214.74 was noted as expected October 30, 2026.

Approval of September 2026 Statement - Motion #: 192/26

Moved by: Councilor Keane Johnson, seconded by Councilor Archie Macleod,

THAT the September 2026 Statement of Receipts and Disbursements be approved as presented.

Carried.

11. Delegations

No delegations were listed on the agenda.

12. Reports

North Saskatchewan River Municipal Health Holdings

The September 21, 2026 North Saskatchewan River Municipal Health Holdings report was presented to Council.

Acceptance of NSRMHH Report - Motion #: 193/26

Moved by Councilor Terry Anderson, seconded by Councilor Archie Macleod,

THAT the September 21, 2026. North Saskatchewan River Municipal Health Holdings report be accepted as presented.

Carried.

13. Bylaws

No bylaws were considered or passed at this meeting.

14. Old Business

Information and Privacy Commissioner - Decision 285-2026

The September 24, 2026 decision granting permission to disregard the August 5, 2026 access request was on the agenda.

- Council discussed the broader cost to taxpayers of audits and oversight processes supported through municipal funding. Council noted the financial implications of repeated inquiries and related reviews. No further resolution has been confirmed for this item.

Picnic in the Park / Audit Follow Up

- Administration reported that Picnic in the Park may continue. Council was advised that permits are required for smaller 50/50 raffles, as applicable.

Thunderchild Property - General Status

- General status review; solicitor-client privileged matters reserved for closed session.

- Legal Correspondence – Thunderchild Privileged correspondence reserved for closed session.

Turtle Lake Watershed Management Study

- Project review; meeting scheduled October 28, 2026, at 4:00 p.m.

CRIS Green Infrastructure Cohort

- Progress update; next meeting scheduled October 27, 2026.

Turtle Lake Planning and Development Advisory Committee - Subcommittee Representative

- Expressions of interest were received from P.B. and F.W. Council deferred selection of the subcommittee representative until after attending the upcoming meeting.

Potential Building and Lot Purchase

- Status of inquiries and financing considerations for Council discussion.
- No response from Thunderchild has been given to council.

15. New Business

Public Zoom Information Meeting - ATR Process and Municipal Costs

- Council to consider whether and when to hold a public Zoom information meeting.
- Legal and Audit Costs - Council Review and Public Update
- Council to discuss costs and any public update, subject to confidentiality and privacy considerations.

Credit Card Payment Policy

- Proposed policy presented for review and possible adoption.

Credit Card Payment Policy - Proposed Adoption - Motion #: 194/26

Moved by Councilor: Terry Anderson, seconded by Councilor Archie Macleod

THAT the Resort Village adopt the Credit Card Payment Policy as presented, effective on the date determined by Council.

Carried.

Storage Compound - Calendar Year Billing

Storage Compound Billing Change - Motion #: 195/26

Moved by: Councillor Archie Macleod, seconded by Councilor Keane Johnson,

THAT the Resort Village change storage compound billing to a January 1 to December 31 annual cycle, with Administration to apply appropriate transition billing or credits for periods already paid.

Carried.

Post Office Box Renewal

- Post office box renewal was completed October 5, 2026.

2026 Fall and Winter Operations

Winter maintenance priorities and proposed Snow Removal and Winter Road Maintenance Policy.

Snow Removal and Winter Road Maintenance Policy - Proposed Adoption - Motion #: 196/26

Moved by Councilor: Terry Anderson, seconded by Councilor Archie Macleod,

THAT the Resort Village adopt the Snow Removal and Winter Road Maintenance Policy as presented, subject to any amendments directed by Council.

Carried.

Administration Training - Managing Repeated Resident Requests

Council discussed options for managing frequent resident requests. Administration will review the new Municipal Practices binder when available, identify available options and report back to Council at the next meeting.

16. Building Permits

Demolition Permit - Lot 1, Block 3, Plan 82B13541 - Motion #: 197/26

Moved by Councilor Terry Anderson, seconded by Councilor Keane Johnson,

THAT the demolition permit for a cabin and shop on Lot 1, Block 3, Plan 82B13541 be approved.

Carried.

17. Closed Session - Solicitor-Client Privileged Legal Advice

Purpose: Review privileged legal correspondence concerning Thunderchild property, the Municipal Services and Compatibility Agreement, and the October 15 Order to Remedy / above-ground fuel tanks.

Proposed statutory basis: section 120(2)(a) of The Municipalities Act in conjunction with section 21 of LA FOIP, subject to applicability to the actual discussion.

Motion to Enter Closed Session - Motion #: 198/26

Moved by: Councilor Keane Johnson, seconded by Councilor Terry Anderson,

THAT Council move into closed session at 11:44 a.m. to receive and discuss solicitor-client privileged legal advice relating to Thunderchild property, the Municipal Services and Compatibility Agreement and the Order to Remedy, pursuant to section 120(2)(a) of The Municipalities Act and section 21 of The Local Authority Freedom of Information and Protection of Privacy Act.

Carried.

Persons Present in Closed Session: Mayor Steve Nasby; Councilors Archie Macleod, Terry Anderson and Keane Johnson; Administrator Amanda Bischler; and Assistant Administrator Dot Andrews remained in the closed session.

Residents: Frances Washbrook, George Bonnet and Pam Beamish left the meeting room.

Confidential legal advice was discussed in closed session. The privileged substance of that discussion is not reproduced in these public minutes.

Return to Open Session - Motion #: 199/26

Moved by Councilor Keane Johnson, seconded by Councilor Archie Macleod,

THAT Council return to open session at 12:00 p.m.

Carried.

Resolutions Following Return to Open Session:

Public Zoom Information Meeting - Motion #: 200/26

Moved by: Councilor Terry Anderson, seconded by Councilor Keane Johnson,

THAT the Resort Village host a public information meeting by Zoom on November 14, 2026, at 10:00 a.m. to provide residents with updates on the Addition to Reserve (ATR) process and other matters of public concern; and THAT Administration advertise the meeting through the municipal website and Facebook to encourage broad public awareness and participation.

Carried.

Individual Resident Email Updates - Motion #: 201/26

Moved by: Councilor Keane Johnson, seconded by Councilor Terry Anderson,

THAT Administration send individual emails to residents for whom the Resort Village has email addresses on file, providing additional information on the ATR process and the Municipal Services and Compatibility Agreement (MSA).

Carried.

Media Communication Regarding the ATR Process - Motion #: 202/26

Moved by Councilor Terry Anderson, seconded by Councilor Archie Macleod,

THAT the Resort Village contact media outlets to communicate the challenges and concerns it has experienced throughout the Addition to Reserve process.

Carried.

Legal Review of Public Communications - Motion #: 203/26

Moved by: Councilor Terry Anderson, seconded by Councilor Keane Johnson,

THAT all information and proposed statements intended for the public Zoom meeting, individual resident emails and media communications concerning the ATR process and related matters be submitted to municipal legal counsel for review and approval before release.

Carried.

Resumption of Mayoral Duties - Motion #: 204/26

Moved by: Councilor Keane Johnson, seconded by Councilor Terry Anderson,

THAT Council acknowledge Mayor Steve Nasby's return to his full mayoral duties following his period of medical leave, with the temporary acting-mayor arrangements concluded.

Carried.

18. Other Business

19. Adjournment

Meeting Adjournment - Motion #: 205/26

Moved by Councilor Archie Macleod,

THAT the Regular Council Meeting of the Resort Village of Kivimaa-Moonlight Bay be adjourned at 12:15 p.m.

Carried.

Original Signed by

Amanda Bischler, RMA, Administrator

Original Signed by

Steve Nasby, Mayor

MINUTES OF THE NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS BOARD MEETING
R.M. of Mervin Office Council Chambers, Turtleford, Saskatchewan
September 21, 2026

PRESENT:

Clarence Pearce – Village of Mervin
Laurel Derenoski – R.M. of Turtle River No. 469 (Virtual)
Les Clark – R.M. of Parkdale No. 498
Val Spencer – R.M. of Mervin No. 499
Leonard Larre – R.M. of Frenchman Butte No. 501
Karen Perry – R.V. of Kivimaa-Moonlight Bay
Nancy Schneider – Town of St. Walburg
Caroll Spence – Town of Turtleford
Sheila Orchison – Village of Edam
Melvin Pritchett – Village of Glaslyn
Janessa Macnab – Administrator

CALL TO ORDER: Chairman Clarence Pearce called the meeting to order at 7:26 p.m.

AGENDA: *Clark:* That the agenda be accepted as presented. **Carried.**

MINUTES: *Spencer:* That the minutes of the July 20, 2026, meeting be approved as presented. **Carried.**

REPORTS:

- Representatives from the NSRMHH Board attended the U of S Family Medicine Resident Career Fair on September 10. It was a great opportunity to connect with residents, learn more about what they are looking for in a practice and community, and hear what factors may influence their decision when choosing where to establish their careers. The event also provided an opportunity to promote our area and highlight what our communities have to offer.
- The board would like to welcome Dr. Ufuoma Robert Umuago who will be starting in the NSRMHH Medical Clinics beginning Oct. 1.
- The Clinic Nurse position has been approved and successfully filled. Congratulations to Marcie Graham, who was the successful candidate! The position is funded by the Saskatchewan Health Authority, with Marcie starting in October. She will complete her orientation in Meadow Lake.
- Physician Holidays – Dr. Rafiq Oct. 23-30, Dr. Ogbuagu Oct. 1-16, Dr. Shahbazi Oct. 13-21, Dr. Dimowo Oct 1-6, NP Shepherd Oct. 1, 5, 15 EDO Oct. 2, 23, NP Durkop Oct. 21-23 EDO Oct. 16, NP Robinson EDO Oct. 16.
- Upcoming Locums – Dr. Dabiri – Oct. 13-20, Dr. Manzini – Oct. 16, 19, 21 pm, 22-25, 27, Nov. 16-24, Dec. 14-21.

SPEAKERS: *Larre:* That we approve the purchase of a 2-room set of Sonos Era 100 speakers and wall mounts for the St. Walburg Medical clinic at a cost of $707.00 plus applicable taxes.

Carried.

LABOUR RELATIONS: *Spencer:* That we approve seeking guidance from Battle River Law and Employment Standards regarding the practice of holding positions for staff members who are on long-term leaves of absence. **Carried.**

CORRESPONDENCE: *Perry:* That the correspondence having been read as attached be filed. **Carried.**

FINANCIALS: *Schneider:* That the Accounts for Payment list including direct payments, debit purchases, & cheque number 2518 to 2534 inclusive totaling $89,529.74 be approved for payment. **Carried.**

Spence: That the Statement of Receipts and Payments, Bank Reconciliation, Income Statement, and Balance Sheet for July and August, and the Collabria Credit Card Statements for May 14 – September 11, 2026 be accepted as presented. **Carried.**

NEXT MEETING: The next meeting date will be set for **Monday, October 19, 2026 at 7:30 p.m.** in the Council Chambers of the R.M. of Mervin office and by Teams Virtual Meeting.

ADJOURNMENT: *Orchison:* That we now adjourn at 8:53 p.m. **Carried.**

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Chairperson Administrator